

Joining Instructions: SFRS Women's Fire Service Event 2025

Duration and Start Date:	This is a two day event on Saturday 20th and Sunday 21st September 2025 ; you also have the option to attend one day only.
Venue:	SFRS Headquarters and National Training Centre Westburn Drive Cambuslang G72 7NA Tel: 0141 646 4501
Course Attendance:	Each day will start with networking time from 0830 with the programme opening at 0930 The days will run until approximately 1630.
Registration:	Upon arrival, please report to the Main Headquarters Building where event staff will meet and greet you and direct you to the signing-in desk.
IMPORTANT NOTE: Recording of the event	Please be aware that we would like to capture our event and during the weekend there will be photography and filming taking place. Images and filming will be used for our internal communication purposes, and we will also promote the event externally through our website and social media channels, which include X, Facebook, LinkedIn and Instagram. If you do not wish to be captured during the weekend, please make this known to us by emailing sfrs.equality@firescotland.gov.uk and also please identify yourself when you arrive at the registration point. If you do not email us or advise us during the weekend, we will regard this as your consent.
Parking:	Delegates attending by car should park within the main car parking area at the front of the main building <i>Please note;</i> • <i>There is a 10mph limit within the training centre complex.</i> • <i>Pedestrians and cyclists accessing training venues share access roads with vehicles.</i>
Dress:	Smart / Casual.

PPE and other clothing:	Operational staff who wish to participate in practical workshops should bring firekit and PPE and Fire Service issue clothing for wearing under firekit Non-operational staff who wish to participate in practical workshops will be issued with suitable firekit and PPE at the event – suitable clothing for under firekit should also brought (eg. t-shirt, tracksuit bottoms) Delegates who wish to participate in practical fitness sessions should bring suitable gym attire, including training shoes Changing and showering facilities are available, so please also consider bringing toiletries and towel.
Catering and Dietary Requirements:	A lunch buffet will be provided on both days and morning and afternoon tea or coffee; water coolers are available throughout the venue Meals for attendees who have informed us of allergies or dietary requirements will be individually boxed and placed separately from the buffet. Kindly ensure you collect the correct one with your name. If you have not yet informed us of your requirements, please do so no later than Friday 12th September by emailing: SFRS.equality@firescotland.gov.uk
Further Information/ Documentation:	Please find attached a copy of the timetable for the weekend, including the available workshops – please review this and consider which workshop you would like to attend each afternoon We have noted workshops that candidates have already indicated a preference to attend but there will be scope to change this during the event – further details will be provided on signing-in.
Social Event:	SFRS WFS Reps are organising a dinner on the evening of Saturday 20th September to which all delegates are welcome. Please note that the cost of the dinner and arrangements for travelling to and from the restaurant must be met by individual delegates